

SECTION 01 31 13 COORDINATION

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Coordination among CONTRACTOR's employee's and Subcontractors, And any utility company, separate contractor, property owner, OWNER, and authority having jurisdiction.

1.2 COORDINATING WITH ENGINEER

- A. Cooperate with ENGINEER, inspectors, and separate contractors to establish on-site lines of authority for communication.
- B. Develop procedures for handling submittals, reports, records, recommendations, coordination drawings, and schedules.
- C. Notify in writing of problems that develop during construction.
- D. Ensure agency responsible for operation and maintenance of the completed facility is advised before a project or parts thereof are open for use.
- E. Maintain and operate the Work until accepted and turned over to the agency responsible for operation and maintenance.

1.3 COORDINATING WITH PRIVATE AND PUBLIC AGENCIES

- A. Notify private and public agencies affected by the proposed construction, coordinate required adjustments, and arrange for all necessary adjustments of utilities within or adjacent to the limits of construction.
- B. Obtain utility locations from the one-call center (Blue Stake) or other utility coordination service 2 to 7 working Days prior to any excavation. Locations must be updated every 14 Days.
- C. All utilities and utility appurtenances within the limits of the Work that are to be relocated or adjusted shall be moved by the affected utility company, unless specified otherwise.
- D. Notify police, fire and transit authority.

1.4 COORDINATING WITH SEPARATE CONTRACTORS

- A. Coordinate with separate contractors at no additional cost to OWNER to leave Work complete and finished.
- B. Inspect and promptly report any apparent discrepancies or defects in work done by separate contractors that render Work unsuitable for proper execution and results. Failure to inspect and report shall constitute acceptance of separate contractor's work as fit and proper to receive work of this contract, except as to defects that may develop in the other separate contractor's work after the execution of the CONTRACTOR's work.

1.5 COORDINATING WITH ADJACENT PROPERTY OWNER

- A. Notice: Notify property owner 10 Days prior to the start of construction and at least 48 hours in advance of the interruption of utility service or the interruption of access, or the installation of bituminous material.
- B. Access: Provide all weather access to property owner at all times, unless property owner or ENGINEER approve otherwise.
- C. Easements: Where work is on easements on private property, coordinate work with the property owner so that work will minimize inconvenience to property owner.
- D. Refuse Collection:
 - 1. Notify all affected property owners ahead of time by written notice. Notify them not to put out any refuse at the appropriate time. Tell them another time that will be the time to collect their refuse.
 - 2. If necessary haul refuse to nearest point of suitable collection as determined by the refuse collection agency.
- E, Mail: Cooperate with the U.S. Postal Service in the delivery of mail.

1.6 INTERRUPTION OF UTILITIES

- A. Notify fire and police services in local jurisdiction if emergency is safety related or if construction activities interrupt any utility service.
- B. Contact the affected utility company. Find out how soon repairs can be made as well as when the repairs will begin.
- C. Contact the affected local residences or businesses. Inform when repairs will begin and how long it will take to complete them.
- D. Inform ENGINEER and OWNER.

1.7 INTERRUPTION OF OWNER'S OPERATIONS

- A. If any aspect of normal OWNER operations needs to be interrupted for completion of the Work, notify ENGINEER in writing.
- B. Submit notice with an alternate plan to cover contingency problems. In the alternate plan allow for maintenance of utilities or other essential services that must be interrupted for any period otherwise deemed necessary by OWNER to be unacceptable for necessary OWNER operations.
- C. Shutdown of utilities must be accomplished during approved hours at no additional cost to OWNER. If work requires a longer shutdown, it must then be accomplished during separate periods.
- D. Do not proceed with proposed shutdown without written approval.

PART 2 PRODUCTS Not Used

PART 3 EXECUTION Not Used

END OF SECTION